

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 30<sup>th</sup> March 2026 in the Clarborough Village Hall, Main Street, Clarborough.

**Present:** Cllr Avery (Chaired the meeting), Cllr Smith, Cllr Baines, and Cllr Joyce  
**Others:** Mrs Davies (Clerk) and members of the public

**2898/26**      **To consider any apologies and reasons for absence**  
 Cllr Baines proposed to accept the apologies and reasons for absence from Cllr Gibson and Cllr Broughton; this was seconded by Cllr Joyce and resolved by the Council.

**2899/26**      **To receive any Declaration of Interest in any items on the agenda**  
 No declaration of interests received.

**2900/26**      **To suspend the meeting for open session for Members of the public to speak and to receive reports from the District & County Councillors and CDCA**  
 The Chair suspended the meeting.

- County Cllr Mike Robertson sent his apologies.
- The amount of pot holes was raised
- A report was received from the Village Hall Chair, and it was noted that District Councillor McFarland has donated £300 towards the IT work.

Congratulations to Cllr Gibson for his Achievers Award when he was honoured for his outstanding contributions to the community.

The Chair reconvened the meeting.

**2901/26**      **To consider the minutes of the meeting held 23<sup>rd</sup> February 2026**  
 Cllr Baines proposed to accept the minutes of the meeting held 23<sup>rd</sup> February 2026 as a true record; this was seconded by Cllr Smith and resolved by the Council. The Chair duly signed the minutes.

**2902/26**      **To receive updates on any actions from the previous meeting**

- Min 2881/26 – The Allotment Association would like to thank the Parish Council for the donation to purchase aggregate for the allotment entrance; they are still in the process of planning the work
- Min 2882/26 – The allotment field lease agreement required the Allotment Association to supply the Parish Council with committee members names and addresses – this would have to be put in a secure place
- Min 2887/26 – the storage container ground work is now completed
- Min 2888/26 – The picnic bench has been purchased and installed on Parish Pastures tarmacked area; assisted by Mr Hogg and Mr McDonald. Bassetlaw District Councillor Fraser McFarland will be having a photo shoot on 2<sup>nd</sup> April when a photo will be taken of a cheque being handed over to the Parish Council for its donation to the picnic bench
- Min 2895/26 – Community litter pick carried out on 22<sup>nd</sup> March, 11 people attended and twelve bags of rubbish was collected – a big thank you to all those people that attended. Smeath Lane wooded area – three guards collected and disposed of along with six bags of rubbish from the rear of the wood

**2903/26**      **To receive reports from any other meetings attended**  
 Cllr Smith reported that a Clarborough Fete meeting took place; it was noted that the grass needs to be cut the week before the event.

- 2904/26 To consider the play area inspection and repairs required**  
 Cllr Gibson had carried out a play area inspection on the 15<sup>th</sup> March 2026 with no new actions raised. The replacement goal post nets have been purchased and will be installed after the goal mouth repairs have been carried out by the contractor.
- It was noted that the Kings Arms Landlord has made up some signed asking for drivers not to park on the village hall drive grass verge.
- 2905/26 To consider any planning applications as listed and note any planning appeals and correspondence**  
 No planning applications received.
- The Chair reported that he had written to the Chief Executive, David Armiger of the District Council; stating that he had not responded to the Parish Council's letter send to him about several planning issues affecting our parish.
- The Chief Executive has now sent a response back stating that he has forwarded our questions to the Head of Planning and asked for him to provide a response at the earliest opportunity.
- 2906/26 To consider the Personal Data Audit**  
 The Clerk previously circulated copies of the draft data audit and went through the information with the Councillors, one adjustment to be considered at a later date as this is a working document.
- After consideration Cllr Smith proposed to approve the Data Audit; this was seconded by Cllr Joyce and resolved by the Council.
- 2907/26 To consider results from the outdoor exercise equipment consultation and the next Step**  
 Cllr Smith reported on the consultant comments received which mostly commented on where the equipment should be installed rather than what items they would like to have.
- The Chair suggested setting up a working group to discuss the options for the equipment; how many to purchase and where to install the equipment. Cllr Avery to set the working group up.
- 2908/26 To consider joining the West Burton Step Fusion Project – Cross-Parish Council Working Group**  
 Cllr Avery reported that he has contact the working group as above to say that the Parish Council is interested in joining the Cross Parish Council Working Group. A thank you response has been received; just waiting now for further information.
- 2909/26 Finances – to approve payments as listed and consider financial documents for 28th February 2026**  
 The Clerk previously circulated payments and copies of the bank reconciliations, bank statements, finance documents, general reserves, earmarked reserves, and budget for 28<sup>th</sup> February for the Councillors to view.
- After consideration, Cllr Baines proposed to approve the payments and financial documents as listed above; this was seconded by Cllr Joyce and resolved by the Council.
- Unity Trust fees for February £7.00
  - Wages £269.28
  - Glasdon Uk Ltd -Picnic table £1075.81

- P Gibson – reimbursement of expenditures £45.48
- Notts Association of Local Council – April 2026 subscription £328.56

#### Back reconciliation of 28<sup>th</sup> February 2026

Balance of bank statements 28.2.26

Unity Trust Account	£07,678.00	
Unity Trust Deposit Account	<u>£23,471.33</u>	
		<u>£31,149.33</u>
Less unpresented payments 28.2.26		£00,000.00
Plus, any unbanked cash 28.2.26		<u>£00,000.00</u>
Cashbook balances 28.2.26		<u>£31,149.33</u>

- 2910/26 To review the current earmarked reserves and consider any additional ones**  
The Clerk went through the earmarked reserves with the Council; no amendments or new additional ones required; just one request that the fund held on behalf of the book club of £110.00 to return to the book club.  
  
After consideration, Cllr Joyce proposed to return the book club fund of £110.00; this was seconded by Cllr Smith and resolved by the Council.
- 2911/26 To discuss and consider funding for the newsletter**  
The Chair reported that more information required.
- 2912/26 To receive any updates on the Parish Pasture and consider any expenses**
- Canal and River Trust Partnership paper work to be signed and a meeting to be arranged
  - Several branchers have fallen into the canal – reported. The Canal and River Trust have removed them and carried out some further work the canal bank
  - Cllr Gibson has planted 22 Silver Birch and Rowan saplings along the boarder of the Parish Pasture and Bassetlaw District Council land
- 2913/26 To receive any updates on the Mayflower Community Orchard and consider any expenses**  
Nothing to report.
- 2914/26 To receive any updates of flood reports**  
Nothing to report.
- 2915/26 To report any Highways, Rights of Way, or Service Faults**
- Cllr Gibson has carried out litter picking in Clarborough and Welham Main Street to the Hop Pole, Smeath Lane and Howbeck Hill; ten bags of rubbish removed
  - Over fifteen potholes reported on Church Lane, Howbeck Lane, Main Street Clarborough and Welham and Clarborough Hill. Some of the pot holes have been filled; the pot hols on Big Lane – Notts County Council repair is no action required
  - Twelve nitro oxide canisters found on Howbeck Lane, Hill Top. Reported to the police that have agreed to patrol the area
  - Cllr Gibson has requested Notts County Council display temporary signs for Welham to warn drivers of young geese crossing the road

- 2916/26**      **To receive any correspondence or information for future agenda items**  
A complaint has been received regarding motorbikes on the Parish Pasture – the Clerk will contact the Environmental Health to request their enforcement team to visit the site.
- 2917/26**      **Time and date of the next Parish Council Meeting**  
The next Parish Council meeting will be on Monday 11<sup>th</sup> May 2026 at 7.15pm at the Village Hall, Main Street, Clarborough.