

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 1st December 2025 in the Clarborough Village Hall, Main Street, Clarborough.

Present: Cllr Avery (Chair for the meeting), Cllr Joyce and Cllr Smith

Others: Mrs Davies (Parish Clerk), District Cllr Frazer McFarland, and members of the public

2831/25 To consider any apologies and reasons for absence

Cllr Smith proposed to accept the apologies and reasons for absence from Cllr Gibson, Cllr Baines, and Cllr Broughton; this was seconded by Cllr Joyce and resolved by the Council.

2832/25 To receive any Declaration of Interest in any items on the agenda

No declaration of interests received.

2833/25 To suspend the meeting for open session for Members of the public to speak and to receive reports from the District & County Councillors and CDCA

- A report was submitted from the CDCA
- District Cllr Frazer McFarland gave his district report.

2834/25 To consider the minutes of the meeting held 20th October 2025

Cllr Smith proposed to accept the minutes of the meeting held on 20th October 2025 as a true record; this was seconded by Cllr Avery and resolved by the Council.

2835/25 Finances – to approve payments as listed and consider financial documents for 31st October 2025

The Clerk previously circulated copies of the payments for approved and bank reconciliations, bank statements, budget, balance sheet, general and ear marked reserves for the Councillors to consider.

The Clerk suggested looking at the current budget and looking for additional projects; the Councillors viewed and considered the budget and earmarked reserves. It was noted that an amount to cover election costs due to the usual elections may not take place alongside of the District Council's due to the Local Government Reorganisation which will take place in 2028. Additional funding to put aside for fitness equipment.

The Councillor's to give some thought and contact the Clerk with additional ideas for the budget. The CIL money will also be considered for community infrastructure e.g. play and fitness equipment in 2026-27. Cllr Gibson has also put a funding application in for funding towards the above equipment.

Cllr Smith proposed to approve the payments as listed and the financial documents as above; this was seconded by Cllr Joyce and resolved by the Council.

1. Wages £269.28
2. Holmes Groundcare Maintenance Ltd – October grass cutting £274.36
3. Unity Trust bank fees £6.00
4. Reimbursement to Councillors £68.94
5. Glasdon Uk Ltd – Purchase of replacement lid kit for bin on Little Lane £152.90 (2840/25 approval)

Bank reconciliation 31st October 2025

Unity Trust Current account bank statement	£09,627.31
Unity Trust Savings account bank statement	£35,205.13
Bank Balance	£44,832.44
Less unrepresented payments as of 31.10.25	£00,000.00
Closing cash book balance 31.10.2025	<u>£44,832.44</u>
Made up of: General reserves	£31,625.72
Ear marked reserves	£13,206.72
	<u>£44,832.44</u>

2836/25 To consider any planning applications as listed and note any planning appeals and correspondence

Application: 25/01103/TPO

Proposal: Carry out works to trees covered by a tree Preservation Order – (Horse Chestnut tree) remove back to stem one limb

Location: Clarborough Hall, Main Street, Clarborough

Cllr Joyce proposed not to make any objections to the above application; this was seconded by Cllr Smith and resolved by the Council.

2837/25 To receive updates on any actions from the previous meeting

Min 2820/25 - The quote to repair the football pitch was accepted and we are waiting for the repairs to be carried out

Min 2821/25 – The poppies were installed on the Main Street lamp posts, the Parish Pasture Memorial Area, the Tommy stature was installed Union and Remembrance flags were purchased for the flag pile, Cllr Gibson took them down after the event and put them in storage

2828/25 – Cllr Gibson reported that the Welham village sign (Retford side) recovered after collision and was unable to get the driver's information that caused the damage. The police have contacted Cllr Gibson and said they would call back with the information – nothing received to date

2838/25 To receive reports from any other meetings attended

Cllr Gilbson submitted his report that he attended the Allotment Association's general meeting on 11th November; it was noted the one and half plots remain vacant – the Allotment Association will be advertising the vacancies on Facebook and display a note on the allotment gate.

Other items were discussed from the meeting, and the Annual General Meeting will be taking place on the 3rd February 2026.

Cllr Smith reported his attendance with the Village Venture's event on the 10th May and passed on his thanks to Cllr Avery for his support. It was noted that the gazebo has been damaged, and Cllr Smith asked if the Parish Council would replace it. At this point Cllr McFarland offer £500 from his community fund.

- 2839/25 To consider the play area inspection and any repairs required**
Cllr Gibson has carried out a play area inspection and noted his comments:
- Small amounts of littering which was collected during the inspection
 - Replacement football nets purchased and North Notts Landscapes will be carrying out repairs to the goal mouths
- 2840/25 To consider purchase of a new waste bin lid on Little Lane**
Cllr Smith proposed to approve the purchase of a new waste bin lid on Little Lane; this was seconded by Cllr Joyce and resolved by the Council.
- 2841/25 To consider creating a partnership with the River & Canal Trust to enable us to develop the canal side**
Cllr Gibson met with two representatives from the Riber & Canal Trust on the 30th October 2025, to discuss opening the canal side which the Parish Council would like to do and create a picnic area.
- The representative confirmed that the Willow tree in the area will be made safe before any work begins. Cllr Gibson has completed a partnership application form with a further three more forms to be completed about the work the Parish Council wishes to do.
- After discussion, the Councillors will arrange a site visit to consider what they want to achieve.
- 2842/25 To consider the Bassetlaw Community Infrastructure Levy Annual Report**
The Clerk previously circulated copies of the Community Infrastructure Levy annual report (CIL) from the District Council, notifying the Parish Council of the monies collected from developments in Clarborough and Welham. The total amount to date is £10,689.64 which can only be spent on specific types of projects/work which comprise infrastructure.
- Cllr Smith proposed to approve that the money collected to be held by the District Council for the time being and then transferred back to the Parish Council after April 2026 to go towards a project; this was seconded By Cllr Joyce and resolved by the Council.
- 2843/25 To consider any contributions towards the Christmas Tree lighting event**
Previously the amount of £250.00 was allocated towards the above event subject to receipts.
- The Christmas Tree lighting event is to be on the 3rd December which the King's Arms is organising the event. The event starts at 3.30pm with the tree lighting at 5.30pm; the school has been approached to provide carol singing. Cllr Gibson has installed the tree lights.
- After discussion regarding the contribution to the event, Cllr Smith proposed to look at increasing the original amount to £400.00; this was seconded by Cllr Joyce and resolved by the Council.
- 2844/25 To receive any updates on the Parish Pasture and consider any expenses**
Cllr Gibson has applied for 50% funding from the County Council's Local Community Fund, to purchase and install multi gym where the skate park once stood. A Decision should be known by the middle of February 2026.
- The Parish Pasture footpath tarmacking has now been completed. The path is looking good and is in keeping with the area. A lot of positive and very nice comments have been

received from residents. A special thanks to Dave McDonald for all his help with the project.

The hedges have been cut adjacent to the allotments, canal side, Orchard, and ball wall areas. Cllr Gibson hired a strimmer to trim the three wild flower scrapes: this has now been completed.

Cllr Gibson had received a complaint regard a woman not having her dog under control on the meadow; the dog had jumped up at her and nipped her. It was noted that the same dog owner did not clear up her dog's fouling and ignored the Councillor when requested to pick up the dog poo. Both incidents were reported to the District Council's Environmental Health; they will be writing to the resident. It was also agreed that the Dog Warden will patrol the Parish Pasture and play areas.

2845/25 To receive any updates on the Mayflower Community Orchard and consider any expenses

The Community Orchard owl box has been replaced, and the second owl box still required a location to be identified.

2846/25 To receive any updates of flood reports

The Chair reported that there was nothing to report.

2847/25 To report any Highways, Rights of Way, or Service Faults

- Cllr Gibson has litter picked from Guns Beck (Tiln Lane) to Main Street, Clarborough and Main Street then Clarborough to Welham to the Hop Pole, Howbeck Hill and Clarborough Hill; in total fifteen bags of rubbish were moved from our streets
- Cllr Gibson swept Little Lane as requested by residents
- A pothole was reported on the A620 Clarborough, Main Street about two hundred meters from the cat was, Hill Top Garage

2848/25 To receive any correspondence or information for future agenda items

- The drain at the entrance to the village hall requires looking at

2849/25 Time and date of the next Parish Council Meeting

The next Parish Council meeting will be held on the Monday 12th January 2026 at Clarborough Village Hall on Main Street, Clarborough.