CLARBOROUGH AND WELHAM PARISH COUNCIL

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 8th September 2025 in the Clarborough Village Hall, Main Street, Clarborough.

Present: Cllr Gibson (Chair), Cllr Avery, Cllr Baines, Cllr Smith, and Cllr Joyce
Others: Mrs Davies (Clerk), District Cllr Fraser McFarland, and members of the public

2792/25 **To receive Declaration of Office form**
Void – dealt with at the last meeting.

2793/25 **To consider any apologies and reasons for absence**
Cllr Joyce proposed to accept apologies and reasons for absence from Cllr Driver and Cllr Broughton; this was seconded by Cllr Baines and resolved by the Council.

2794/25 **To receive any Declaration of Interest in any items on the agenda**
No declaration of interests received.

2795/25 **To suspend the meeting for open session for Members of the public to speak and to receive reports from the District & County Councillors and CDCA**
The Chair suspended the meeting to allow members of the public to speak.

- Apologies were received from the County Councillor Mike Robinson, and a report was received for circulation around the Council
- District Cllr Fraser McFarland gave his District Council report
- A report was submitted from the C.D.C.A which was circulated around the Council

2796/25 **To consider the minutes of the meeting held 28th July 2025**
Cllr Smith proposed to accept the minutes of the meeting held on 28th July 2025 as a true record; this was seconded by Cllr Avery and resolved by the Council.

2797/25 **Finances – to approve payments as listed and consider financial documents for 31st July and 31st August 2025**

The Clerk previously circulated the list of payments for approval and copies of July and August 2025 financial statements – bank statements and reconciliations, budget, earmarked and general reserves for the Councillors to consider.

The Clerk reported that £4,000 was transferred from the earmarked reservices in the savings account into to general reserve current account which is to be used for the play equipment repairs.

Cllr Avery proposed to approve the following payments, financial documents, and the transfer from earmarked reserves to general reserves as above; this was seconded by Cllr Smith and resolved by the Council.

1) Holmes Groundcare Maintenance Ltd – Grass cutting £548.36
2) B K Hogg & Son – Failing grass on the Parish Pasture £156.00
3) Bank fees for August £6.00
4) September wages £269.28
5) North Notts Landscape Ltd – 3 x repairs to play area equipment £4934.40
6) P Gibson - reimbursement of expenses £140.50
7) Holmes Groundcare grass cutting August £274.18
8) Bank fees for September £6.00

Bank reconciliation 31st July 2025

Unity Trust Current account bank statement		£06,199.05
Unity Trust Savings account bank statement		£38,992.87
Bank Balance		£45,191.92
Less unpresented payments as of 31.7.25		£00,000.00
Closing cash book balance 31st July2025		£45,191.92
Made up of:	General reserves	£27,985.20
	Ear marked reserves	£17,206.72
		£44,191.92

Bank reconciliation 31st August 2025

Unity Trust Current account bank statement		£04,285.01
Unity Trust Savings account bank statement		£34,992.87
Bank Balance		£39,277.88
Less unpresented payments as of 31.8.25		£00,000.00
Closing cash book balance 31st August 2025		£39,277.88
Made up of:	General reserves	£26,071.16
	Ear marked reserves	£13,206.72
		£29,277.88

2798/25 **To consider any planning applications as listed and note any planning correspondence**

Application: 25/00892/HSE
Location: 58 Broad Gores South, Clarborough
Proposal: Erect two storey side extension and single storey front & rear extensions

Cllr Joyce proposed not to make any objections on the above application; this was seconded by Cllr Smith and resolved by the Council.

2799/25 **To receive updates on any actions from the previous meeting**
No actions reported.

2800/25 **To receive reports from any other meetings attended**
The Chair has attended the meeting of the Clarborough & Welham Allotment Association on the 21st August and gave his report to the Council.

2801/25 **To consider the play area inspection and any repairs required**
The Chair has carried out one inspection on the 24th August and items to note:

- The small play area bin had been set on fire – the District Council removed it, and they have no plans to replace it
- The basket swing rope had been unravelled – repairs have been completed
- There was grass guard damage around the swings and roundabout areas – these have now been replaced
- Graffiti on the climbing wall – these were painted over
- The football post has been painted
- The goal nets were removed due to vandalism – replacements to be purchased for approx. £80.00

- Motor bikes have been damaging the football pitch surface – no motor bike signs on football pitch
- Gill Green Walk play area - rope was found hanging from the hoop – this was removed on 8th August
- Prices for soil and seeding on the football pitch to be obtained

It was noted that the Spare shop defibrillator battery has been replaced with new one.

2802/25 **To consider quotations for tarmacking the Parish Pasture path**

After discussion and consideration, Cllr Avery proposed to provisional accept the quotation from S & J Burgin – subject to a meeting with contractor on site and clarifying the work; this was seconded by Cllr Joyce and resolved by the Council.

2803/25 **To review the Safeguarding policy**

Cllr Broughton previously circulated a draft copy of a new safeguarding policy for the Council to consider.

Cllr Baines proposed to remove the first sentence of point 3.2 and then approved the above policy; this was seconded by Cllr Joyce and resolved by the Councill.

2804/25 **To consider the use of the playing field for a summer fayre next year**

Cllr Smith reported that a group has been formed and named as the Village Venturers, with a view to organise a village fayre on 10th May 2026.

After discussion, Cllr Baines proposed to permit the group to use the sports field for the event; this was seconded by Cllr Joyce and resolved by the Council.

2805/25 **To receive any updates on the Parish Pasture and consider any expenses**

The Chair gave the following report:

- Holmes Groundcare has carried out cuts on the footpath edges and seating areas
- The Chair met with a representative from the Canal & River Trust to discuss the opening the canal side
- The owl boxes have been treated and now require putting up. The Chair met with an owl expert to discuss the location of the second box
- David Hogg has been asked to cut the hedges along the allotment area
- Cllr Joyce has spread wild flower seeding on the Parish Pasture

2806/25 **To receive any updates on the Mayflower Community Orchard and consider any expenses**

Cllr Joyce will assist with moving the Plum trees into the Orchard and removing to old owl bank and install the new one.

2807/25 **To receive any updates of flood reports**

Cllr Avery gave a brief report on a site meeting with Notts County Council's Lead Flood Officer to look at the problems brought up by the consultants. The project is still work in progress and at the stage for a feasibility study.

2808/25 **To report any Highways, Rights of Way, or Service Faults**

- The Chair has litter picked from Guns Beck to Main Street, Clarborough, Main Street Clarborough/Welham to the Hop Pole and Howbeck Hill
- Footpath 18 Whinnley Road – footbridge plank is rotten, this was reported to Notts County Council

- Footpath 18A Howbeck Lane, finger sign post rotten, this was reported to Notts County Council
- County Council reported that no action is required with the pot holes in the centre of Clarborough Main Street opposite Big Lane
- A ballard has been damaged – the Chair will report

2809/25 **To receive any correspondence or information for future agenda items**
No items received.

2810/25 **Time and date of the next Parish Council Meeting**
The next Parish Council meeting will be held on Monday 20th October 2025 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.