

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 12th January 2026 in the Clarborough Village Hall, Main Street, Clarborough.

Present: Cllr Gibson (Chair), Cllr Avery, Cllr Broughton, Cllr Smith, and Cllr Joyce
Others: Mrs Davies (Clerk), District Cllr Frazer McFarland, County Cllr Mike Robertson, and Mr Herdman (C.D.C.A)

2850/26 To consider any apologies and reasons for absence
 No apologies received.

2851/26 To receive any Declaration of Interest in any items on the agenda
 No Declarations of Interest received.

2852/26 To suspend the meeting for open session for Members of the public to speak and to receive reports from the District & County Councillors and CDCA
 The Chair suspended the meeting

- District Cllr McFarland gave his District report
- County Cllr Robertson gave his County report
- Mr Herd gave his Village Hall report

The Chair then reconvened the Council meeting.

Cllr Avery raised the matter that if the District Councils are suggesting deferring their 2027 elections due to the Local Government Reorganisation; what will the costs from the District Council be to the parish councils if they decide to continue with their hold their elections in 2027. After discussion, Cllr Avery offered to write a letter to the District Council for their comments.

2853/26 To consider the minutes of the meeting held 1st December 2025
 Cllr Avery proposed to approve the minutes of the meeting held on 1st December 2025 as a true record; this was seconded by Cllr Joyce and resolved by the Council.

2854/26 To receive updates on any actions from the previous meeting

- 2837/2829 – Football pitch repairs – the contractor is waiting for better weather before commencing with the work.
- 2842 – The Chair reported on the Christmas tree lighting event - £1200 was raised for the Air Ambulance. Crown control needs to be improved next year. The tree lights have been taken off and tested – two set have defects

2855/26 To receive reports from any other meetings attended
 No reports received.

2856/26 To consider the play area inspection and any repairs required
 The Chair has carried out one play area inspection; no new actions just waiting for better weather to install the new football nets and repair the pitch surface damage. It was noted that dog fouling is happening on the sports field; the Dog Warden to visit the site.

The Chair will chase up the independent inspection date which was previously re-scheduled.

- 2857/26 To consider any planning applications as listed and note any planning appeals and correspondence**
The Clerk reported that no planning applications have been received.
- Cllr Avery brought up the list of correspondence the Parish Council has sent to the District Council regarding existing planning issues that the Parish Council would like to discuss.
- After discussion, Cllr Avery will write to the Planning Office to see what is happening regarding the list of planning matters in Clarborough & Welham which have not been resolved.
- 2858/26 To consider a partnership with the River & Canal Trust to enable us to develop the canal side**
After consideration, Cllr Broughton proposed to go ahead with working in partnership with the River & Canal Trust to develop the canal side, this was seconded by Cllr Joyce and resolved by the Council.
- 2859/26 To review the allotment field rent**
After consideration, Cllr Smith proposed to leave the allotment field rent at £50.00 for the coming year; this was seconded by Cllr Broughton and resolved by the Council.
- 2860/26 To consider quotations for repairs to the Welham sign**
After considering quotations for the repair to the Welham sign, Cllr Joyce proposed to accept a resident's offer to repair and install the sign for his expenses only of £120.00; this was seconded by Cllr Smith and resolved by the Council.
- 2861/26 To consider temporary repairs and future work required to the container roof**
The Chair reported that the storage containers roof has been leaking and caused the roof to rust.
After consideration, Cllr Smith proposed to carry out temporary repair and as suggested to purchase an acrow prop to be installed to support the roof for the price of £150; this was seconded by Cllr Joyce and resolved by the Council. A permanent repair is required.
- 2862/26 To consider quotations for hard standing area in front of the storage container**
This item was deferred.
- 2863/26 To consider applying for a Community Grant from Cllr McFarland for a new gazebo**
Cllr Smith reported that a new gazebo is no longer required. After discussion, the Chair proposed to obtain a quotation for the standing area for the container and application for a grant from Cllr McFarland; this was resolved by Cllr Joyce and resolved by the Council.
- 2864/26 Finances – to approve payments as listed and consider financial documents for 30th November 2025**
The Clerk previously circulated a listed of payment for approval and finances for the 30th November 2025 – copies of bank statements, bank reconciliations, balance sheet with general and earmarked reserves and budget for the councillors to view.
- After consideration, Cllr Smith proposed to approve the payments and financial documents as above; this was seconded by Cllr Avery and resolved by the Council.

Bank reconciliation 30th November 2025

Unity Trust Current account bank statement	£08,924.77
Unity Trust Savings account bank statement	£35,205.13
Bank Balance	£44,129.90
Less unrepresented payments as of 30.11.25	£00,000.00
Closing cash book balance 30.11.2025	<u>£44,129.90</u>
Made up of: General reserves	£31,050.60
Ear marked reserves	£13,079.30
	<u>£44,129.90</u>

2865/26**Finances – to approve payments as listed and consider financial documents for 31st December 2025**

The Clerk previously circulated a listed of payment for approval and finances for the 31st of December 2025 – copies of bank statements, bank reconciliations, balance sheet with general and earmarked reserves and budget.

After consideration, Cllr Avery proposed to above the payments as listed and financial documents as above, this was seconded by Cllr Smith and resolved by the Council.

Payments:

301	Holmes Groundcare Maintenance – grass cutting	£137.09
303	S & J Burgin Ltd - tarmac of Parish Pasture path	£14,292.00
304	December wages	£269.28
305	The Kings Arm's – contribution towards the Christmas event -	£400.00
306	BK Hogg – hedge cutting	£144.00
307	N.A.L.C – training of Assertion 10 for the 2025-26 audit	
308	North Notts Training for tree inspections	£228.00
309	Unity Trust fees	£6.00
310	Society of Local Council Clerk Annual fees	£116.00

Bank reconciliation 31st December 2025

Unity Trust Current account bank statement	£05,279.46
Unity Trust Savings account bank statement	£23,471.33
Bank Balance	£28,750.79
Less unrepresented payments as of 31.12.25	£00,000.00
Closing cash book balance 31.12.2025	<u>£28,750.79</u>
Made up of: General reserves	£20,366.49
Ear marked reserves	£08,384.30
	<u>£28,750.79</u>

2866/26**To consider the budget, ear marked reserves and general reserves and precept for 2026-27**

The Clerk circulated the draft budget for the councillors to consider.

The Clerk went through the draft expenditure budget and adjusted where required; this gave a total £19,470.00.

The income requirement was then discussed and calculated the guaranteed income/grants to be £1,405; this leaves a required balance of £18,065.00 to cover the expenditure.

The Clerk went through the various options for the precept from a zero percent increase cost to a 4% increase. After discussion and consideration of the options and projects for 2026-27, Cllr Smith proposed a 4% precept increase which was seconded by Cllr Joyce and resolved by the Council. The increase to the precept is £594.00 totalling £15,444.00; this makes an impact on a D band property of £38.67 which is an annual increase of 0.53p from last year.

The Clerk discussed the general reserves and additional earmarked reserves for the Council to consider.

The precept and guaranteed income totals £16,849.00 which leaves £2,621.00 to be taken from the general reserves; this balances the expenditure of £19,470.00. Additional or increased earmarked reserves were discussed and suggested £1,500.00 for costs for 2027 election, new grass mats for the play area of £1,500 and £1,000 for the canal works.

After consideration, Cllr Joyce proposed the budget income, expenditure, use of general reserves and ear marked reserves; this was seconded by Cllr Broughton and resolved by the Council.

2867/26

To receive any updates on the Parish Pasture and consider any expenses

The Chair gave a recap on the consultation regarding installing outdoor exercise equipment on the Parish Pasture:

- 19th May – A public meeting was advertised to discuss Parish Pasture development; exercise equipment was suggested
- 28th July – The Chair actioned to obtain quotations for exercise equipment
- 20th October – Quotations were obtained and discussed by the Council, but no decisions made
- 7th November – The Chair applied for funding for the equipment

A discussion took place regarding advertising a consultation for the fitness/play equipment on Facebook and designing leaflets.

The Councillors met on the Parish Pasture on 14th December to get a better understanding of opening the canal side. Additional work that was identified included:

- The picnic bench required repairing
- Tree supports and guard survey; remedial work requires doing
- Sapling to be planted

It was also noted that a tree next to the canal syphon has been removed by someone unknown leaving chippings and debris which required removing.

2868/26

To receive any updates on the Mayflower Community Orchard and consider any expenses

- The Willow tree has been vandalised
- The second owl box still requires a location to be identified

2869/26

To receive any updates of flood reports

Nothing to report.

- 2870/26** **To report any Highways, Rights of Way, or Service Faults**
- The Chair has little picked eight bin bags of litter from Clarborough, Welham and up to the Hop Pole
 - The Bone Mill Lane road sign has been demolished and reported – CSC784263910
 - Several pot holes have been reported on Main Street – the response from County Council was No Action Required
 - Pot holes reported on 9th January adjacent the bus stop CSC783673125 and opposite Barcroft House CSC784300661
- 2871/26** **To receive any correspondence or information for future agenda items**
- Cllr Avery suggested that the Parish Councils responds to the STEP programme consultation.
- 2872/26** **Time and date of the next Parish Council Meeting**
- The next Parish Council meeting will be held on Monday 23rd February 2026 at the Clarborough Village Hall, Main Street, Clarborough, Retford.