

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 20th October 2025 in the Clarborough Village Hall, Main Street, Clarborough.

Present: Cllr Gibson (Chair), Cllr Avery, Cllr Smith, Cllr Baines, and Cllr Broughton
Others: Mrs Davies (Clerk), Mr Herdman (C.D.C.A) and members of the public

2811/25 To consider any apologies and reasons for absence

Cllr Baines proposed to accept the apologies and reasons for absence from Cllr Ross, this was seconded by Cllr Avery and resolved by the Council.

At this point, the Chair reported that Cllr John Driver has passed away. The Council to send a letter of condolence to John's family.

2812/25 To receive any Declaration of Interest in any items on the agenda

None received.

2813/25 To suspend the meeting for open session for Members of the public to speak and to receive reports from the District & County Councillors and CDCA

The Chair suspended the meeting for the open session.

- Mr Herdman on behalf of C.D.C.A gave his report
- District Cllr Frazer Farland sent his apologised he was unable to attend

The Chair then reconvened the meeting.

2814/25 To consider the minutes of the meeting held 8th September 2025

Cllr Smith proposed to accept the minutes of the meeting held 8th September 2025 as a true record; this was seconded by Cllr Broughton and resolved by the Council.

2815/25 Finances – to approve payments as listed and consider financial documents for 30th September 2025

The Clerk previously circulated payments and copies of the Bank Statements, Bank reconciliation, budget, ear marked and general reserves for the council to view.

After consideration, Cllr Smith proposed to approve the payments below and the financial documents as above; this was seconded by Cllr Baines and resolved by the Council.

288	Holmes Groundcare – September grass cutting	£548.76
289	Wages & HMRC September	£269.28
290	Unity Trust fees for September	£6.00
295	P Gibson - reimbursements for nets/mileage, bin bags	£58.21

2816/25 To consider any planning applications as listed and note any planning correspondence

Application: 25/00726/FUL

Proposal: Extend tourism site including the construction of a fishing pond, erect a storage shed, change of use of land for the siting of forty static holiday lodges, reinstate access off Bonemill Lane, construct internal access track and landscaping

Location: Olive Tree Caravan and Camping Park Mark, Main Street, Clarborough

After consideration, Cllr Broughton proposed to object to the above application; this was seconded by Cllr Baines and resolved by the Council. See attached objections.

- 2817/25 To receive updates on any actions from the previous meeting**
- Min. 2802 – Tarmacking of the Parish Pasture footpath. The work starts on 5th November and will take two days preparation and one day tarmacking. Path closure notices to be installed prior to the commencement of the work
 - Min. 2808 - Whinley footbridge repair has been completed
- 2818/25 To receive reports from any other meetings attended**
- Cllr Smith reported that he had attended the Village Venture meeting but there were not enough members to vote.
- 2819/25 To consider the play area inspection and any repairs required**
- The Chair reported that one play area inspection took place on 7th October – it was noted that the football nets were removed due to vandalism: replacements to be advised.
- A half year ancillary routine inspection took place on 20th October 25 and items to note:
- The south village sign has been knocked down and severely damaged
 - The middle spar 20cm missing on the Welham corner bench – no action required
 - The Main Street bus shop bench’s middle spar is damaged – no action required
 - The Little Lane dog litter bin has a rusty lid
 - The Gill Green play area dog litter bin has had its hinge bent
 - Slight damage to one of the canal side benches
 - The owl box requires replacing, the new box will be installed in October
 - Slight damage to one of the Memorial Copse tree guards
- 2820/25 To consider quotation for repairs to the football pitch**
- The Chair obtained prices for repairs to the football pitch, after consideration Cllr Broughton proposed to accept the repairs of £770.00 plus vat from the earmarked reserve; this was seconded by Cllr Avery and resolved by the Council.
- It was noted that a dog bin required attention.
- 2821/25 To consider the purchase of two Remembrance wreaths**
- Cllr Baines proposed to purchase two Remembrance Wreaths for the total of £50.00; this was seconded by Cllr Smith and resolved by the Council.
- Approved payment references 291 £25.00 and 292 £25.00.
- 2822/25 To consider the annual contributions to the C.D.C.A for £1,400 and C & W I.T Group for £600.00**
- Cllr Broughton proposed to pay £1,400 annual contribution for the village hall and £600.00 for the Clarborough & Welham I.T Group; this was seconded by Cllr Smith and resolved by the Council.
- Approved payment references 293 £1,400.00 and 294 £600.00.
- 2823/25 To consider the Christmas Tree lighting event and any expenses required**
- The Chair reported that a suggestion for the lighting event on 3rd December 2025; confirmation is still to be received. Cllr Smith proposed to contribute up to £250.00 for expenses; this was seconded by Cllr Avery and resolved by the Council.

2824/25**To consider the scheduled meeting dates for 2026**

Cllr Avery proposed to approve the meeting dates for 2026 as below; this was seconded by Cllr Baines and resolved by the Council.

12th January 2026
 23rd February
 30th March
 11th May
 15th June
 20th July
 14th September
 26th October
 7th December
 11th January 2027

2825/25**To receive any updates on the Parish Pasture and consider any expenses**

The Chair had obtained some quotes for an outdoor multi gym, surface protection on the old skate park site and surface protection on the grass. After discussion, this will be considered in next year's budget.

The Chair reported:

- A request was made to the district council that the development land grass to be cut
- The Chair contacted the River & Canal Trust about opening up the canal side
- The hedges are scheduled for cutting and the owl boxes are awaiting to be put up
- Holmes Groundcare Maintenance has carried out cutting on the footpath edges and seating areas

2826/25**To receive any updates on the Mayflower Community Orchard and consider any expenses**

Some trees still require planting.

2827/25**To receive any updates of flood reports**

Nothing to report.

2828/25**To report any Highways, Rights of Way, or Service Faults**

- The Chair has carried out litter picking from Main Street, Clarborough/Welham to Hop Pole and Howbeck Hill
- Clarborough Hill – Request made to CC Highways to move the start of the 30mph speed zone to the top of the hill and to have a 40mph buffer zone before it – ref CSC751791645
- Clarborough /Hayton junction – road surface damaged and reported to CC Highways – ref CSC752046098 – received a response of no action required
- Howbeck Lane weight limit sign facing wrong direction – reported ref CSC757495834
- Clarborough Hill footpath obstructed by overgrown trees reported – ref CSC757494556 – response received no action required
- Chapel Close, Clarborough – hedge reported overgrown and work has been carried out
- Clarborough Main Street opposite Olive Tree Caravan site – litter bin relocated to opposite Bone Mill Lane to try and deter fly tipping. The litter bin will be removed if the fly tipping continues

- Litter Lane – The Rights of Way Officer is looking into getting the hedge cut and trees inspected
- Public footpath 18, rotting finger sign reported – this is on the Highways programme
- Welham village sign (Retford side) smashed after car collision – the damaged sign was removed

2829/25

To receive any correspondence or information for future agenda items

- The no parking signs on the village hall grassed area are still being ignored

2830/25

Time and date of the next Parish Council Meeting

The next Parish Council meeting will be on Monday 1st December 2025 in the Clarborough Village Hall, Main Street, Clarborough.

Bank reconciliation 30th September 2025

Unity Trust Current account bank statement	£06,199.05
Unity Trust Savings account bank statement	<u>£38,992.87</u>
Bank Balance	£45,191.92
Less unpresented payments as of 30.6.25	<u>£00,000.00</u>
Closing cash book balance 30.6 2025	<u>£45,191.92</u>
Made up of:	
General reserves	£27,985.20
Ear marked reserves	<u>£17,206.72</u>
	<u>£45,191.92</u>

