

## CLARBOROUGH AND WELHAM PARISH COUNCIL

I hereby give you notice of the Clarbrough & Welham Parish Council meeting to be held at 7.15pm on Monday 12<sup>th</sup> May 2025 in the Clarbrough Village Hall, Main Street, Clarbrough.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 6<sup>th</sup> May 2025

*Mrs W Davies* Parish Clerk

### AGENDA OF BUSINESS TO BE TRANSACTED

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|---------|---|
| 2720/25 | Election of Chair   |
| 2721/25 | Election of Vice-Chair  |
| 2722/25 | To received Declaration of Office forms   |
| 2723/25 | To consider any apologies and reasons for absence   |
| 2724/25 | To receive any Declaration of Interest in any items on the agenda   |
| 2725/25 | To suspend the meeting for open session for Members of the public to speak and to receive reports from the District & County Councillors and CDCA |
| 2726/25 | To consider the minutes of the meeting held 31 <sup>st</sup> March 2025   |
| 2727/25 | To review the asset register  |
| 2728/25 | To appoint councillor's responsibilities  |
| 2729/25 | To review updated Standing Orders and Financial Regulations   |
| 2730/25 | To Review the Code of Conduct and Complaints Policies   |
| 2731/25 | End of Year Finances – to consider audited financial documents for 31 <sup>st</sup> March 2025  |
| 2732/25 | Finances – to approve payments as listed and consider financial documents for 30 <sup>th</sup> April 2025   |
| 2733/25 | To consider any planning applications as listed and note any planning correspondence  |
| 2734/25 | To receive updates on any actions from the previous meeting   |
| 2735/25 | To receive reports from any other meetings attended   |
| 2736/25 | To receive play area inspections  |
| 2737/25 | To consider next steps for providing play equipment for older children and suggestions for fund raising   |
| 2738/25 | To receive an update on the website and email service   |
| 2739/25 | To receiving any updates on the Parish Pasture and consider any expenses  |
| 2740/25 | To receive any updates on the Mayflower Community Orchard   |
| 2741/25 | To receive any updates of flood reports   |
| 2742/25 | To report any Highways, Rights of Way, or Service Faults  |
| 2743/25 | To receive any correspondence or information for future agenda items  |
| 2744/25 | Time and date of the next Parish Council Meeting – 23 <sup>rd</sup> June 2025   |

### Payments for approval:

- 1) Notts Ass of Local Councils – Subscription £307.12
- 2) Holmes Groundcare – March 1 x grass cutting £274.18
- 3) Clerk's April wage + HMRC £269.28
- 4) Unity Trust Bank fees March £6.00
- 5) Mrs Savill – Internal Audit £50.00
- 6) Homes Groundcare – April 2 x grass cuts £548.36

### Planning applications

#### Application: 25/00318/HSE

Proposal: Single Storey side extension to replace existing conservatory

Location: Welham Corner, Little Gringle Lane, Welham