

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 6th January 2025 in the Clarborough Village Hall, Main Street, Clarborough.

Present: Cllr Gibson (Chair), Cllr Smith, Cllr Baines, Cllr Joyce
Others: Mrs Davies (Clerk), Mr Herdman (CDCA), County Cllr Tracy Taylor and members of the public

2655/25 To consider any apologies and reasons for absence

Cllr Joyce proposed to approve the apologies and reasons for absence from Cllr Driver, Cllr Avery, Cllr Broughton, and Cllr Palfreman; this was seconded by Cllr Baines and resolved by the Council.

2656/25 To receive any Declaration of Interest in any items on the agenda

No Declarations of interests received.

2657/25 To suspend the meeting for open session for Members of the public to speak and to receive reports from the District & County Councillors and CDCA

District Cllr McFarland sent his apologies.
 Resident asked for information regarding the flood relief

In his absence, Cllr Avery submitted the following information. The meeting with Notts County Council's lead Flood Officer, Scott Stone County Councillor Tracey Taylor has been re-arranged.

It was noted that work was carried out in December to clear and number of sections of Clarborough Beck; However, Cllr Avery was not aware of who had carried out the work.

Cllr Avery walked some of the sections of the natural flood management initiatives with Jayne Walters, the newly appointed Flood and Resilience Office at Bassetlaw District Council, and she will be drafting a report. Cllr Avery has shared a copy of the JBA Consulting final report from the B.D.C commissioned with its recommendations about developing the case for the "Engineered Solution."

Cllr Taylor reported that Scott Stone is sending some more dates to re schedule the meeting and suggest that Jayne Walters also joins the meeting.

The Councillors reported to Cllr Taylor the flooding in the area following the heavy raid and any resident's comments received.

2658/25 To consider the minutes of the meeting held 25th November 2024

Cllr Smith proposed to accept the minutes of the meeting held 25th November 2024 as a true record of the meeting; this was seconded by Cllr Joyce and resolved by the Council. The Chair duly signed the minutes.

2659/25 To receive updates on any actions from the previous meeting

Minute 2637/24 – The Christmas event. The Chair switched the lights for the event; these have now been switched off, will be removed, and stored as soon as possible.

The Kings Arms held the Christmas tree lighting event which received a positive feed back from members of the public. The Parish Council has contributed £400 towards the event. The two gazebos purchased for the last year's event, one is stored in the container and the other has previously been destroyed.

- 2660/25 To receive reports from any other meetings attended**
The Chair and Cllr Joyce attended the Central Bassetlaw Forum; the minutes will be forward on to the Councillors when they are received.
- 2661/25 To consider any planning applications as listed and note any planning correspondence**
No applications received.
- 2662/25 To receive play area inspections**
The Chair has carried out one inspection; plus, an independent play area inspection took place on the 21st November. It was reported that the equipment was minimal risk with no actions.
- 2663/25 To review the Allotment field rent**
After consideration, Cllr Smith proposed to keep the annual rent at £50.00; this was seconded by Cllr Baines and resolved by the Council.
- 2664/25 To consider purchase of some Defib pads**
The Chair reported that the infant defibrillator pads would expire on the 16th January 25 and replacement once are required at a cost of approximately £100.00. Cllr Smith proposed to purchase the infant defibrillator pads; this was seconded by Cllr Joyce and resolved by the Council.
- 2665/25 To sign the Clarbrough District Community Association agreement for the next three years**
Following the approval to sign the agreement at the last meeting; the Chair and Mr Heardman signed the CDCA agreement for the next three years January 2025 to December 2028.
- 2666/25 Finances - to consider payments as listed and financial documents for 30th November and 31st December 2024**
The Clerk went through the payments for approval as listed below. The financial documents for 30th November and 31st December 2024, bank statements and reconciliations, budget, any variances, and reserves were previously circulated to the Councillors to view.
- The Chair reported that the Parish Clerk had not increased her wage from last year's budget; after consideration this will be given as back pay and this year's spinal column point will be increased as agreed.
- Cllr Baines proposed to approve the payments, financial documents and Clerk's back pay and wage increase; this was seconded by Cllr Joyce and resolved by the Council.
1. P Gibson – expenses £54.98
 2. The Kings Arms – Christmas event contribution £400.00 (
 3. Sovereign Design – Annual independent play equipment inspection x 2 £478.00
 4. Clerk – January wages £224.57 (SO)
 5. Unity Trust Bank – Service charge fees £6.00

Bank reconciliation 31st December 2024

NatWest Bank statement balance	£00,000.00
Unity Trust Current account bank statement	£07,993.67
Unity Trust Savings account bank statement	£38,523.57
Less unrepresented payments	<u>£00,000.00</u>
Closing cash book balance 31 st December 2024	<u>£46,517.24</u>
Made up of:	
General reserves	£26,907.02
Ear marked reserves	<u>£19,610.22</u>
	<u>£46,517.24</u>

2667/25 To consider quotations for equipment on the play area and sports field
The Chair is seeking quotations from contractors to carry out replacement equipment/repairs to the play area equipment. This item to be deferred to the next meeting.

2668/25 To consider budget suggestions for 2025-26
The Clerk previously circulated copies of the budget which have been updated from comments at the last meeting. The Clerk went through the estimated income and expenditure for the 31st March 2025.

The Chair discussed the £600.00 contribution towards the parish newsletter; Mr Herdman, the editor went through the expenditure and usage of the newsletter.

Cllr Smith proposed to accept the current draft Budget expenses of £18,721.36; this was seconded by Cllr Joyce and resolved by the Council. If there are any additional adjustments following the meeting, an updated budget will be circulated.

2669/25 To receive an update on the website and email service
Cllr Smith reported that he had met Mr Herdman about removing some of the parish council links on the Parish newsletter; this is work in progress.

Cllr Smith is going around Clarborough and Welham to map where the village assets are e.g. grit bins and litter bins and then list them on the website.

2670/25 To approve the following scheduled meeting dates
Cllr Joyce proposed to approve the scheduled meeting dates as below; this was seconded by Cllr Baines and resolved by the Council.

17th February 2025
31st March 2025
12th May 2025
23rd June 2025
28th July 2025
8th September 2025
20th October 2025
1st December 2025
12th January 2026

- 2671/25 To receiving any updates on the Parish Pasture and consider any expenses**
- The Chair reported that an Anti-Social Behaviour incident on the Parish Pastures was reported to the Police; motor bike churning up the area
 - A tree next to the canal requires some attention; a resident will take a look and make it safe
- 2672/25 To receive any updates on the Mayflower Community Orchard**
The planting of the eight plum trees in “The Plum Line” at the edge of the orchard will be arranged when the weather is more suitable, and a work gang can be arranged.
- 2673/25 To receive any updates of flood reports**
- The Chair reported that the Church lychgate culvert brickwork was loose; this will be reported to the Vicar
 - Other flood related comments were discussed in the public session
- 2674/25 To report any Highways, Rights of Way, or Service Faults**
Items to report:
- The Chair has reported the Clarborough Hill hedges which require trimming back
 - The traffic cones and signed have been left after road repairs – this was reported
 - The Chair has carried out litter pick on Clarborough/Welham Main Road, Clarborough Hill, village hall area and the play areas
- 2675/25 To receive any correspondence or information for future agenda items**
- To consider the precept for 2025-26 – agenda item
 - An email has been received requesting a bike run/ramp – the contact number was not correct, so the Chair was unable to reply
 - The District Councillors spring clear is planned for 29th March to 12th April 2025
- 2676/25 Time and date of the next Parish Council Meeting**
The next Parish Council meeting will be held on Monday 17th February 2025 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.