

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 9th January 2023 in the Clarborough Village Hall, Main Street, Clarborough.

Present: Cllr Gibson (Chair), Cllr Palfreman, Cllr Weingaertner & Cllr Willcock

Others: Mrs Davies (Clerk), District Cllr Ben Sofflet, Mr Herdman (CDCA) and member of the public

At this point the Chair reported that ex Councillor Barrie Coddling has passed away – a minutes silence took place.

2262/23 To receive and approve apologies for absence

At this point the Chair reported that Craig Done has resigned from the Parish Council. A notice of the vacancy will be put in the notice board.

Apologies and reasons received from Cllr Baines and Cllr Avery.

Cllr Weingaertner proposed to approve the apologies and reasons as above; this was seconded by Cllr Willcock and resolved by the Council.

2263/23 To receive any Declaration of Interest in any items on the agenda

No declaration of interests received.

2264/23 To suspend the meeting for open session for members of the public to speak and to receive reports from the District & County Councillors, PCSO and CDCA

- The Chair received a request from the Scouts for them to carry out any community work/litter picking for the Council for one of their badges
- It was noted that the Christmas Lighting event went very well
- An update on the police crime report had been circulated around the Council.
- District Councillor Ben Sofflet gave his District Council report.
- Apologies received from County Cllr Tracey Taylor.
- Mr Herdman gave his C.D.C.A, Clarborough & Welham IT group and the Clarborough & Welham Community newsletter and website reports.

2265/23 To approve the minutes of the meeting held 28th November 2022

Cllr Willcock proposed to accept the minutes of the meeting held 28th November 2022 as a true record; this was seconded by Cllr Palfreman and resolved by the Council.

2266/23 Finances - to approve payments as listed and receive the financial update as of 30th November 2022

The Clerk previously circulated copies of the November finances, Bank statements and budget information for the Councillors to view.

Cllr Palfreman did not take part in the approval of the beacon rent payment.

Cllr Willcock proposed to approve the following payments and approve the above finances; this was seconded by Cllr Weingaertner and resolved by the Council.

The Chair proposed to approve this year's newsletter contribution of £600; this was seconded by Cllr Weingaertner and resolved by the Council.

- B K Hogg & Son – Parish Pasture field work £84.00 (2310)
- A Johnson – Christmas Tree lighting event – contribution to raffle prizes £50.00 (2311)
- Holmes Groundcare Maintenance – November grass cut £209.18 (2313)
- Playdale Playground – Independent Play area inspection £312.00 (2314)
- J Palfreman – Beacon rent £10.00 (2315)
- Poppy Appeal – 2 x Remembrance Wreaths & donation £50.00 (2316)
- Clarborough & Welham IT Group – newsletter £600.00 (2317)
- Parish Clerk December wage & p.a.y.e £224.57 (SO)

2267/23 To receive updates on any actions from the previous meeting

- Min 2249/22 – Little Lane overgrown hedge – no work has yet been carried out
- No action carried out yet to the Big Lane dyke
- The BT manhole repair has been carried out today and the barriers removed
- Min 2260/22 - Fly tipping on Smeath Lane – this had been cleared away. However, further fly tipping has occurred since then
- School crossing sign at the top of Big Lane – this was reported and repaired.
- Overgrown vegetation on Clarborough Hill has been reported – no work carried out as yet
- Leaves on Howbeck Lane reported

2268/23 To receive reports from any other meetings attended

No other meetings attended.

2269/23 To receive play area inspection reports

The Chair has carried out two inspections on the play area – no additional actions required.

A price for cutting back the play area hedge to be obtained.

2270/23 To consider any planning applications as listed and note any planning correspondence

No applications received.

2271/23 To receive update on the Parish Council website

No updates at this point in time.

2272/23 To consider the King's Coronation event

Nothing to report but to keep on the agenda.

2273/23 To consider cost of improving the wifi for the village hall

Cllr Avery not present to discuss his proposal as above. The Council decided that the cost could not be justified for one event a year. Also the IT group had not requested it; therefore, it wasn't pursued any further.

2274/23 To consider updated draft 2023-24 budget

The Clerk previously circulated copies of the updated budget and suggestions for earmarked reserves. The Clerk then went through the current and estimated cash book balance for 31st March and included current and planned earmarked reserves; which would reduce the balance considerable. This would then have an impact on the 2023-24 end balance which would be too low. The Clerk recommended reviewing and reducing the earmarked reserves in the budget.

With this in mind; the Council went through the budget and reduced the expenses to £16.633

The estimated income if the precept is *not* increased will be £15,935, which leaves a balance of £698.00 to be taken from the reserves.

After this consideration; Cllr Palfreman proposed the budget of £16,633; this was seconded by Cllr Weingaertner and resolved by the Council.

The Council then went through the ear marked reserves and removed or decreased the reserves - to be reviewed at the end of the year.

2275/23 To consider precept for 2023-24

The Clerk circulated figures for the Council to consider any increases in the precept and the impact it would have on the finances and the residents.

After consideration, Cllr Willcock proposed to leave the precept at £15,000 with no increase; this was seconded by Cllr Weingaertner and resolved by the Council.

Due to the reduction in the Band D tax base rate to £393.39 from £397.53 last year (which could be due to the increase of people on benefits or empty houses for example.) The impact on a Band D property will be £38.13 which is an increase of 40p from the previous year.

2276/23 To review the Financial Risk assessment

The Clerk previously circulated copy of the financial Risk assessment for the councillors to consider.

The Chair proposed to approve the risk assessment; this was seconded by Cllr Palfreman and resolved by the Council.

2277/23 To consider the review of the Neighbourhood Plan

Cllr Willcock reported that the review of the Neighbourhood Plan should wait until the Bassetlaw Local Plan has been adopted.

2278/23 To receive any update on the Parish Pasture and consider any expenses

Cllr Willcock reported that he has purchased a replacement plaque which had previously been stolen.

2279/23 To receive any update on the Mayflower Community Orchard and consider any expenses

Cllr Avery not present to give an update.

2280/23 To receive updates on the Flood Prevention

Cllr Avery not present to give an update.

2281/23 To report any Highways, Rights of Way or Service Faults

- The highway from Welham Corner to Retford requires resurfacing
- Damaged bollard on Main Street has been reported
- Fallen tree on Footpath 18 has been reported
- Wood chipping have been put down on FP18(a)
- The Chair has carried out 3 litterpicks; Gypsy Corner being the worst
- Inconsiderate parking during school pickup times – blocking driveways - the police have been asked to attend
- Grate dropped on Main Street to be reported

2282/23 To receive any correspondence or information for future agenda items

Agenda item

- Community litter pick date in March

2283/23 Time and date of the next Parish Council Meeting

The next Parish Council meeting will be held on Monday 20th February 2023 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.