

## CLARBOROUGH AND WELHAM PARISH COUNCIL

I hereby give you notice of the Annual meeting of the Clarborough & Welham Parish Council to be held at 7.00pm on Monday 13th May 2024 in the Clarborough Village Hall, Main Street, Clarborough

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Please note that meeting may be recorded.

Dated this 7<sup>th</sup> May 2024

**Mrs W Davies**  
Parish Clerk

### BUSINESS TO BE TRANSACTED

- 1 Election of Chair
- 2 Election of Vice-Chair
- 3 To receive Declaration of Office forms
- 4 To receive and approve apologies for absence
- 5 To receive any Declaration of Interest in any items on the agenda
- 6 To suspend the meeting for open session for members of the public to speak and to receive reports from the District & County Councillors and CDCA
- 7 To consider co-option of a new Parish Councillor
- 8 To approve the minutes of the meeting held 29th April 2024
- 9 Finances - to approve payments as listed and receive financial updates as of 30<sup>th</sup> April 2024
- 10 To review the asset register
- 11 To appoint councillor's responsibilities
- 12 To review the Standing Orders and Financial Regulations
- 13 To review the policies as listed:
  - Code of conduct
  - Complaints Policy
  - Equality Policy
  - Health & Safety Policy
- 14 To consider any planning applications and Planning correspondence
- 15 To receive any correspondence or information for future agenda items
- 16 Time and date of the next Parish Council Meeting -

### Planning Applications

**Application:** 24/00434/HSE

**Proposal:** Various extensions to existing bungalow including raising the roof to provide first floor accommodation, detached garage in rear garage including front boundary fence

**Location:** Meadow View, Big Lane, Clarborough

To consider any response for the - Application: EN01063 – Steeple Renewables Project – RIA Scoping Notification and Consultation.

### Cheque list to date:

- 1) Wages £224.57 (SO)
- 2) Holmes Groundcare Maintenance – 2 April grass cuts £438.36