

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 8th January 2024 in the Clarborough Village Hall, Main Street, Clarborough.

Present: Cllr Gibson (Chair), Cllr Avery, Cllr Baines and Cllr Driver

Others: Mrs Davies (Clerk), County Cllr Tracy Taylor, Mr Herdman (CDCA) and members of the Public

2447/24 To consider the receipt of apologies and reasons for absence

Cllr Avery proposed to accept the apologies and reasons received from Cllr Joyce, Cllr Willcock and Cllr Palfreman; this was seconded by Cllr Baines and resolved by the Council.

At this point the Chair reported on the resignation of Cllr Moody.

2448/24 To receive any Declaration of Interest in any items on the agenda

No declaration of interests received.

2449/24 To suspend the meeting for open session for Members of the public to speak and to receive reports from the District & County Councillors and CDCA

The Chair suspended the meeting to allow members of the public to speak.

- District Councillor Fraser McFarland sent his apologies
- County Councillor Tracy Taylor gave her County report
- Mr Herdman from the C.D.A.C gave his report which was circulated

The Chair reconvened the Council meeting.

2450/24 To consider the minutes of the meeting held 27th November 2023

Cllr Avery proposed to accept the minutes of the meeting held 27th November 2023 as a true record; this was seconded by Cllr Driver and resolved by the Council.

2451/24 To receive updates on any actions from the previous meeting

- Min.2430/23 – The repair to the village hall entrance wall is work in progress
- Min.2435/23 – One set of Christmas lights are damaged and require a new set ready for next year; the Chair will get some whilst the sales are on. The Chair prepared the risk assessment for the Christmas Tree lighting event which was pass onto the organisers. Two new gazebos purchased for future events
- Min 2444/23 – The Chair has reported a footpath signpost has been cut off and left an amount stuck out of the ground which is a hazard – the Rights of Way Officer to be contacted as the District & County Council say it is not their responsibility
- The overgrown hedge on Howbeck Lane has been reported
- The damaged Welham bus stop sign has been replaced
- Little Lane reported a branch that have fallen had been temporary removed and the rest of the tree to remove and left tidy

2452/24 To receive reports from any other meetings attended

No other meetings attended.

2453/24 To receive play area inspection reports and consider any expenses

The Chair carried out a play area inspection on the 30th December 2023. Litter in the small play area was collected during the inspection.

It was reported that the grass areas are very badly ploughed up due to vehicles driving on them; the Chair purposed to purchase bollards and signs and install on the verges under item 2457/24.

The benches in the ball park have graffiti sprayed on them and requires cleaning.

The Clerk reported that the independent play area inspections are due and a proforma payment of £312.00 (includes vat) is required.

Cllr Drive proposed to pay the proforma payment for the independent inspections; this was seconded by Cllr Baines and resolved by the Council.

2454/24 To consider any planning applications as listed and note any planning correspondence

Appeal notice: 23/00033/S36

Appeal Ref: APP/A3010/W/23/3330278

Planning Ref: 23/00752/FUL

Location: Olive Tree Caravan and Camping Park, Main Street, Clarborough

Proposal: Change of use of land with the construction of Hardstanding for the storage of caravans (resubmission of 22/0151/FUL)

After discussion, Cllr Baines proposed to send a letter of objection to the Planning Inspection; this was seconded by Cllr Driver and resolved by the Council.

2455/24 To consider the Internal Control Document for 2023/24

After the review of the Internal Control Document, Cllr Avery proposed to approve the Internal control document; this was seconded by Cllr Driver and resolved by the Council.

2456/24 To consider the Allotment annual rent

After consideration of the allotment annual rent, Cllr Baines proposed the annual rent of £50.00 due on the 1st March each year and reviewed in January each year; this was seconded by Cllr Avery and resolved by the Council.

2457/24 To consider purchase of poles and signs to protect the village hall's grass verges

The Chair previously reported this in the inspection agenda item and proposed to purchase some bollards and signs to prevent cars going on the verges; this was seconded by Cllr Driver and resolved by the Council.

2458/24 Finances - to consider payments as listed and finances documents for 31st October 2023

The Clerk had previously circulated payments for approval and the 31st October 2023 financial reports, budget, bank statements for the Councillors to view.

Cllr Avery proposed to approve the following payments and the financial documents as above; this was seconded by Cllr Baines and resolved by the Council.

1 - Wages £224.57 (SO)

2 - B K Hogg & Son – Hedge cutting and grass topping in Parish Pasture £168.00 (2420)

3 - Holmes Groundcare Maintenance Ltd – November cuts £309.18 (2421)

4 - P Gibson - Christmas lighting event expenses - £328.05 (2422)

5 - Playdale Playgrounds – annual play area independent inspection £312.00 (2423)

Bank Balance 31 st January 2024	£43,858.90
Less unrepresented cheques	<u>£00,050.00</u>
Closing cash book balance 31.1.2024	<u>£43,808.90</u>

Made up of:	General reserves	£22,893.68
	Ear marked reserves	<u>£20,915.22</u>
		<u>£43,808.90</u>

2459/24 To consider budget/precept for 2024-25

The Clerk had previously circulated copies of the draft budget and precept for 2024-25 for the Councillors to consider.

The Clerk went through the draft budget and precept suggestions. Further adjustments to be carried out prior to approval.

2460/24 To receive update on the Parish Pasture and consideration any expenses

It was noted that the work on the footpath is scheduled to start on the 22nd January.

2461/24 To receive any update on the Mayflower Community Orchard and consider any expenses

Nothing new to report.

2462/24 To receive any updates or flood reports

Further to discussion with County Cllr Tracey Taylor earlier in the meeting; it was noted that the Flood Wardens are meeting up to discuss priorities. Cllr Avey also circulated a leaflet he has put together regarding how to obtain sandbags in the event of severe flooding and general advice and information.

2463/24 To report any Highways, Rights of Way, or Service Faults

- The Chair has carried out four litter picks
- A letter from Bassetlaw District Council was received informing us of the annual community litter pick. It was noted that the equipment would have to be collected from Worksop. After discussion it was suggested to consider purchasing the Council's own litter picking equipment
- The dip in the road on the corner to Hayton has been reported

2464/24 To receive any correspondence or information for future agenda items

Future agenda items:

- Purchase of litter picking equipment
- Approval of budget and precept

2465/24 Time and date of the next Parish Council Meeting

The next Parish Council meeting will be held on the 19th February 2024 at 7pm in the Claborough Village Hall, Main Street, Claborough, Retford, DN22 9LN.