

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 27<sup>th</sup> November 2023 in the Clarborough Village Hall, Main Street, Clarborough.

**Present:** Cllr Gibson (Chair), Cllr Moody, Cllr Avery, Cllr Willcock, Cllr Palfreman, Cllr Driver, Cllr Baines, and Cllr Joyce

**Others:** Mrs Davies (Clerk), Mr Herdman (C.D.C.A) District Cllr McFarland and members of the public

**2426/23 To receive and approve apologies for absence**

No apologies received.

**2427/23 To receive any Declaration of Interest in any items on the agenda**

No declaration of interests received.

**2428/23 To suspend the meeting for open session for**

The Chair suspended the meeting to allow for the following presentation and members of the public to speak.

**Representatives from the Steeple renewables** Project gave a presentation on their project; questions and answers were given.

**Members of the public to speak and to receive reports from the District & County Councillors and CDCA**

- County Cllr Tracey Taylor sent her apologies.
- District Cllr Frazer McFarland was present -no items to note
- Members of the public raised dyke and flooding matters
- Mr Herdman from C.D.C.A (village hall and IT Group) gave his monthly report which was circulated around the Council.

**2429/23 To approve the minutes of the meeting held 23<sup>rd</sup> October 2023**

Cllr Willcock proposed to accept the minutes of the meeting held 23<sup>rd</sup> October 2023 as a true record; this was seconded by Cllr Moody and resolved by the Council. The Chair duly signed the minutes.

**2430/23 To receive updates on any actions from the previous meeting**

The following updates were given:

- 2416/23 - The Chair reported on the repointing of the village hall entrance wall. Quote had been circuited around the Council; it was noted that the work had been started. Additional work is the top bricks which had been damaged by the front to be replaced. Also, the Chair requested to waterproof spray the outside of the wall to prevent the water coming off the roads damaging it.
- 2419/23 – The Chair has taken down the street light poppies down.
- 2421/23 – The Chair has replaced the sandbags that had been used for the recent flooding.
- 2423/23 – The Chair reported the grids have been cleared.

**2431/23 To receive reports from any other meetings attended**

No other meetings attended.

Cllr Willcock will try to attend the Bassetlaw Parish Forum in the absence of the Chair.

**2432/23 To receive play area inspection reports and consider any expenses**

The Chair has conducted a play area inspection 23.9.23 – no actions raised. It was noted that the litter bin from the small play area was missing – this was found in the beck; the Chair retrieved the bin, reinstalled it and clamped to the fencing.

The Chair also conducted the half year ancillary routine inspections on 25.9.23; no actions required. It was noted that the grit bin was missing from Church Lane. The village hall entrance brickwork requires re-pointing.

**2433/23 To consider any planning applications as listed and note any planning correspondence**

**Application:** 23/01186/COU

**Location:** Hillcrest Service Station, Main Street, Claborough

**Proposal:** Change of use from former petrol station to car wash

Cllr Willcock previously circulated the draft objection around the Councillors and then send it onto the District Council; however, Cllr Willcock noted that the letter had not been published on the planning web page. The District Council replied that the letter has been misplaced; Cllr Willcock emailed a copy.

Cllr Willcock proposed to object to the above application due to an anomaly on the application; this was seconded by Cllr Joyce and resolved by the Council.

**2434/23 To approve signing of the Allotment lease agreement**

Cllr Avery proposed to accept the Allotment lease agreement; this was seconded by Cllr Willcock and resolved by the Council.

**2435/23 To receive update on the Christmas event and consider expenses**

The two residents who are organising the Christmas Tree living event were present and gave their update.

If the weather is not particularly good on the evening; it was asked if any farmers/anyone who can supply a trailer with a covering – it was suggested to contact the Scouts to see if their marquee is available.

The Chair will do the risk assessments; provided a timer for the lighting of the tree and to show the residents how to use it.

To consider the cost of two gazebos for this event and for any further events plus selection boxes from the Parish Council's budget for the event. The Chair proposed to use the budget for the two gazebos and selection boxes; this was seconded by Cllr Willcock and resolved by the Council.

**2436/23 To approve meeting dates for 2024**

Cllr Joyce proposed to approve the meeting dates as below; this was seconded by Cllr Palfreman and resolved by the Council.

Jan 8<sup>th</sup>, 2024

19<sup>th</sup> Feb

25<sup>th</sup> March

29<sup>th</sup> April – Parish Meeting (to discuss)

13<sup>th</sup> May – Annual Council meeting & policies

24<sup>th</sup> June

29<sup>th</sup> July

2<sup>nd</sup> September  
14<sup>th</sup> Oct  
25<sup>th</sup> Nov  
6<sup>th</sup> Jan 2025

**2437/23 To approve annual payment for the newsletter and contribution to the village Hall as budgeted**  
Cllr Moody proposed to approve the £600 annual grant for the newsletter and the contribution of £1,400 to the village hall as per the 2023/24 budget; this was seconded by Cllr Willcock and resolved by the Council.

**2438/23 To approve annual renewal of the Society of Local Council Clerk's subscription £80.00**  
Cllr Baines proposed to approve the annual renewal of the SLCC subscription of £80.00; this was seconded by Cllr Palfreman and resolved by the Council.

**2439/23 Finances - to approve payments as listed and receive finances documents for 31st October 2023**  
The Clerk present circulated list of payments and copies of the financial statements for 31<sup>st</sup> October 2023, bank statements, budget, and variance figures for the Councillors to view.

Cllr Willcock proposed to approve the payments to date and the financial statements as above; this was seconded by Cllr Baines and resolved by the Council.

1. Wages £224.57 (SO)
2. B K Hogg work on the parish pasture £420.00 (2413)
3. Holmes Groundcare Maintenance for October cuts £209.18 (2415)
4. Annual contribution to the Village Hall £1400.00 (item 2437/23) (2416)
5. Annual newsletter IT Group £600.00 (item 2437/23) (2417)
6. S.L.C.C. annual subscription £80.00 (item 2438/23) (2418)
7. P Gibson – reimbursed for various expenses £215.65 (2419)

Bank balances 30<sup>th</sup> November 2023

Bank Statement balance 30/11/2023	£47,744.44
Less unpresented cheques as at 30/11/23	(£2,369.17)
Closing cash book balance 30/11/23	<u>£45,375.27</u>
Made up of:	
Ear marked reserves	£20,915.22
General reserves	£24,460.05
Total reserves	<u>£45,375.27</u>

**2440/23 To consider budget/EMR items for 2024**  
The Clerk circulated the budget and ear marked reserve figures for the suggestion ready for the consideration of the budget 2024/25.

The Clerk went through each budget item and adjusted as required by the Council. The Clerk discussed the ear marked reserves and suggested the now a grant has been received towards the footpath project; that the EMR figures moved to that project are moved back to their original projects.

Resolutions for the above to take place at the next meeting.

**2441/23 To receive update on the Parish Pasture and consideration any expenses**  
No expenses this month.

Cllr Willcock reported that the contract for the footpath grant has been received; the Chair and Cllr Willock will sign as previously agreed and the Clerk will witness the signing.

**2442/23 To receive any update on the Mayflower Community Orchard and consider any expenses**  
Cllr Avery reported that there was not anything to report.

**2443/23 To receive any updates or flood reports**  
Cllr Avery reported that replacement of the dead trees should have taken place prior to the frost; however, this did not happen and now waiting to hear from the flood engineer.

It was noted that the Natural Flood management barriers are working, however, the beck has a lot of water in it today; Cllr Avery will contact the Flood Officer regarding the beck.

**2444/23 To report any Highways, Rights of Way, or Service Faults**

- A footpath signpost has been cut leaving a trip hazard – the Chair will report
- Overgrown hedge on Howbeck Lane – Chair to report
- Welham bus stop damaged – reported
- Little Lane – a large branch temporary removed; the rest of the branch still requires removing

**2445/23 To receive any correspondence or information for future agenda items**

- Consideration of the allotment rent
- Consideration of the 2024/25 budget and precept figures

**2446/23 Time and date of the next Parish Council Meeting**

The next Parish Council meeting will take place on the 8<sup>th</sup> January 2024 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.