

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 25th March 2024 in the Clarborough Village Hall, Main Street, Clarborough.

Present: Cllr Gibson, Cllr Avery, Cllr Baines and Cllr Palfreman
Others: Mrs Davies (Clerk), District Cllr Fraser McFarland, County Cllr Tracey Taylor and members of the public

2487/24 To consider any apologies and reasons for absence
 Cllr Baines proposed to accept the apologies and reasons for absence from Cllr Willcock and Cllr Driver; this was seconded by Cllr Palfreman and resolved by the Council.

2488/24 To receive any Declaration of Interest in any items on the agenda
 No declaration of interests received.

At this point Cllr Joyce joined the meeting.

2489/24 To suspend the meeting for open session for Members of the public to speak and to receive reports from the District & County Councillors and CDCA
 The Chair suspended the meeting to hold a public session.

Complaints have been received regarding the new surface of the new footpath in the Parish Pasture; this is due to the gravel being too loose for wheelchair and prams to use. Cllr Wilcock has been speaking with the contractors to discuss options and is now awaiting quotations.

Tracey Taylor gave her County Council report on the budget setting. It was noted that a total road resurface from Welham Corner to the Hop Pole will be taking place. Cllr Avery and Cllr Taylor discussed conversations they have had with the flooding officers.

The Chair report to Cllr Taylor about the Clarborough Hill hedge which hasn't been cut back and potholes opposite Big Lane.

District Councillor Fraser McFarland gave his District Council report; the Chair thanked him for his £300 Community Grant. It was noted that Cllr McFarland, Cllr Taylor and the Chair had been to rural police meeting for the surround parishes to discuss policing matters which was useful.

Mr Herdman gave his village hall and website report which has been circulated.

The Chair then reconvened the council meeting.

2490/24 To consider the minutes of the meeting held 19th February 2024
 Cllr Avery proposed to accept the minutes of the meeting held 19th February 2024 as a true record, this was seconded by Cllr Baines and resolved by the Council. The Chair then duly signed the minutes of the meeting.

2491/24 To receive updates on any actions from the previous meeting
 2470/24 – work to the village hall wall is still in progress
 2475/24 - The Chair has purchased 8 hoops, 16 vests, 16 litter pickers and 2 boxes of gloves; plus a new litter bin for the sports field which was paid from the District Councillor Fraser McFarland's community grant of £300
 2478/24 – Scouts received a donation of £200 as agreed at the last meeting
 2480/24 – The Clerk still has to set up the Unity Trust Bank account
 2484/24 - Clarborough Hill's hedges have not been cut back

- 2492/24 To receive reports from any other meetings attended**
The Chair attended the Bassetlaw Central Forum and gave a brief report. The meeting minutes will be circulated when they are received.
- Cllr Baines reported on behalf of the W.I. Due to the lack of members to run the Christmas senior citizen Christmas party, it will not take place again this year. However, a coach trip to Trentham Garages will take place on the 4th December instead.
- 2493/24 To receive play area inspection reports and consider any expenses**
The Chair has carried out two inspections since the last meeting, Residents are still parking on the grassed area despite the posts and signs that have been installed. No safety actions reported.
- 2494/24 To consider any planning applications as listed and note any planning correspondence**
- Application: 24/00185/HSE**
Proposal: Proposed single storey side extension
Location: 50 Broad Gores South, Claborough
- Cllr Avery proposed not to make any objections to the above application, this was seconded by Cllr Joyce and resolved by the Council.
- Application: 24/00310/TPO**
Proposal: Works to trees protects by a tree preservation order
T1 Horse Chestnut. Reduce the lateral branches on the west side of the tree from 6.6m to 4.6m. T3 Cedar – Reduce the height of the tree from 18m to 16m and replacement of various fruit trees
Location: Welham Hall, Little Gringley Lane, Welham
Cllr Palfreman proposed not to make any objections to the above application, this was seconded by Cllr Avery and resolved by the Council.
- 2495/24 To consider purchasing paving slabs to install in front of the container**
Cllr Joyce proposed to install some paving slabs in front of the container where the grass has deteriorated due to the wet weather.
- After consideration, the Chair proposed to look at additional prices with a budget capped at £250.00 for Cllr Joyce to purchase what is required; this was seconded by Cllr Avery and resolved by the Council.
- 2496/24 To consider organising a community litter pick**
The Chair reported that litter picking equipment has now been purchased; as well as a new litter bin for the sports field which has been funded by the District Council's Community Fund through Cllr Fraser Mc Farland.
- After consideration of organising a community litter pick, the Chair proposed to hold one on Sunday 14th April at 10am to meet at the village hall, this was seconded by Cllr Avery and resolved by the Council.
- 2497/24 To consider having a public meeting with residents to discuss flooding issues in the village**
Cllr Joyce and Cllr Avery suggested having a public meeting with residents to discuss flooding issues, pass on information and to understand the guidance and riparian responsibilities. Cllr Avery also suggested inviting someone from Nottinghamshire County

Council's flooding team and Bassetlaw District Council. County Cllr Tracey Taylor mentioned that there is a flood relative drop in session at the Town Hall on Wednesday and there will be a few contacts there that Cllr Joyce could ask to attend a public meeting.

It was agreed to look at deciding when to hold a meeting after speaking with some of the representatives at the drop in session.

2498/24

To consider an extension of the grass cutting contract and additional work required

After consideration, Cllr Avery proposed to extend the current grass cutting contract for another three years; this was seconded by Cllr Palfreman and resolved by the Council.

The Chair proposed in principle to include additional grass cutting work required in the Orchard twice a year; this was seconded by Cllr Joyce and resolved by the Council. This item to be included on the next agenda as the quotation had not been received.

2499/24

Finances - to consider payments as listed and finances documents for 29th February 2024

The Clerk previously circulated the list of payments, financial reports, budget, ear marked reserves and copy of the bank statement for the Councillors to view. The Clerk also went through ear marked reserves and virements required.

Cllr Joyce proposed to approve the payments as listed; this was seconded by Cllr Avery and resolved by the Council.

Cllr Baines proposed to approve the virements as required; this was seconded by Cllr

- 1 - Wages £224.57 (SO)
- 2 – P Gibson – reimbursement for Glasdon UK Ltd - new litter bin £256.36 (2429)
- 3 – P Willcock - reimbursement for Boston seeds – wildflower seeds £188.99 (2430)
- 4 – B K Hogg & Son – hedge cutting and topping parish pasture £78.00 (2431)
- 5 – P Wilcock – reimbursement for David Musson Fencing–timber purchase £205.80 (2432)
- 6 – P Gibson - reimbursement for litter picking equipment £184.65 (2433)
- 7 – J Palfreman – Beacon rent for 2023-24 £10.00 (2434)
- 8 – A Avery – purchase of 8 plum trees £152.55 (2435)

Bank Balance 29 th February 2024	£41,850.74
Less unrepresented cheques	<u>£00,198.00</u>
Closing cash book balance 29.2.2024	<u>£41,652.74</u>

Made up of:	General reserves	£22,042.52
	Ear marked reserves	<u>£19,610.22</u>
		<u>£41,652.74</u>

2500/24

To consider any end of year virements and update of ear marked reserves

The Clerk went through the ear marked reserves and any end of year virements as required.

Cllr Baines proposed to approve the virements as discussed; this was seconded by Cllr Palfreman and resolved by the Council.

2501/24 To review the safeguarding and various General Data Protection Regulation policies
Cllr Avery proposed to approve the review of the policies as listed which out any adjustments; this was seconded by Cllr Palfreman and resolved by the Council.

- Safeguarding Policy
- General Privacy Notice
- Subject Access Requested Procedure
- Data Breach Policy
- Records Retention Policy
- Data Protection Policy

2502/24 To receive any updates on the Parish Pasture and consider any expenses

Footpath - Following the February Parish Council Meeting I met with the contractors who installed the new footpath. I explained the concerns of the Parish Council in relation to the use of pushchairs etc. on the footpath. He suggested 2 alternatives:

Removing some of the red granite chippings, add granite chippings sized very small to dust, compacting. Rain will bind the dust to form a more stable layer – just as it does with limestone.

Remove less of the granite chippings, spray with resin bonding, allow to set for 24 hours. The resin ‘sticks’ the chippings together. This is commonly used on domestic driveways.

The first option is the more expensive as it involves more work. I am waiting for his costings for both alternatives.

Damage to the Parish Pasture - Following the last Parish Council Meeting I again contacted the Estates Department of BDC. I had to send 2 reminders to request a response. That response suggested that as the contractor had carried out the work I should contact that company with the complaints. I responded immediately to point out that the company worked for BDC not the Parish Council and it was, therefore, the responsibility of BDC to rectify the damage or to offer a sum to the Parish Council so that the PC could employ someone to repair all the damage. I have received no response from BDC Estates.

Footpath Edges -The wildflower seed has been bought and will, hopefully, be sown in the next few days. Notices will be posted asking the public to stay off these edges and to not allow their dogs on.

Other Work - As we are all getting older (!) some work on the Pasture is becoming too difficult to carry out as individuals. Some small areas of the Pasture not possible to approach with a tractor have been identified for remedial work e.g. strimming. Along with Cllrs Gibson and Avery we have asked Holmes Ground Care to quote for this work.

2503/24 To receive any updates on the Mayflower Community Orchard and consider any expenses

Cllr Avery reported that the next job required is to get the grass cut and to plant 8 plum trees; hopefully, volunteers will be able to help.

2504/24 To receive any updates of flood report

Cllr Avery agenda to ask Nottinghamshire and District Council’s responsible Officers and we are optimistic that the engineers will come to some conclusion about the way forward.

- 2505/24** **To report any Highways, Rights of Way, or Service Faults**
- The Chair reported pot holes and the bin at the top of Howbeck Hill has been damaged
 - Cllr Palfreman commented on the post that had been cut down to near ground level but it is still a trip hazard; it has been reported.
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- 2506/24** **To receive any correspondence or information for future agenda items**
- Update on the website
 - Quote for grass cutting on the Orchard
 - Dog Control Orders
- 2507/24** **Time and date of the next Parish Council Meeting**
- The next Parish Council meeting will be held on 29th April 2024 at 7.15pm following on from the Annual Parish Meeting at 7.00pm