

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 11th September 2023 in the Clarborough Village Hall, Main Street, Clarborough.

Present: Cllr Gibson (Chair), Cllr Willcock, Cllr Baines, Cllr Avery, Cllr Palfreman
District Cllr Farland. County Cllr Tracy Taylor and members of the public

2382/23 To receive and approve apologies for absence
Apologies and reason were received from Cllr Moody.

Cllr Avery proposed to accept the apologies and reason; this was seconded by Cllr Palfreman and resolved by the Council.

It was noted that Cllr Joyce would be late.

2383/23 To receive any Declaration of Interest in any items on the agenda
No declaration of Interests received.

2384/23 To suspend the meeting for open session for members of the public to speak and to receive reports from the District & County Councillors and CDCA
The Chair suspended the meeting to allow members of the public to speak.

Mr Herdman sent his apologies.

- County Councillor Tracy Taylor gave her County report
- District Councillor Frazer Farland gave his District report

At this point the Local Plan agenda item was brought forward whilst Cllr Taylor was present and reported under item 2395/23

2385/23 To approve the minutes of the meeting held 31st July 2023
Cllr Baines proposed to accept the minutes of the meeting held 31st July 2023 as a true record; this was seconded by Cllr Avery and resolved by the Council.

2386/23 To consider co-option of a new Councillor
Following an interview with the Chair and Vice-Chair, the Chair proposed to co-opt Mr John Driver onto the Parish Council; this was seconded by Cllr Baines and resolved by the Council.

Cllr Driver then signed his Declaration of Officer; this was the counter signed by the Clerk and the Councillor then joined the meeting.

2387/23 To receive updates on any actions from the previous meeting
2368/23 – Following the last meeting and discussion took place in the open session regarding volunteers for a community speed watch scheme; the Chair put out the information on Facebook but to date no volunteers have come forward
2369/23 – The S.T.E.P.H presentation is tomorrow at 4pm in the Town Hall
2373/23 – Cllr Willcock has still to register for the D Day Celebration
2379/23 – County Cllr Tracey Taylor reported that no action has been taken regarding Big Lane and will chase this up. Other issues from the last meeting have been done.

2388/23 To receive reports from any other meetings attended
No other meetings attended.

2389/23 To receive play area inspection reports and consider any expenses
The Chair has carried out two play area inspections. The fly tipping issue has been resolved. A small area in the play area fencing has still to be completed. There is graffiti in the Gill Green play area.

2390/23 Finances - to approve payments as listed and receive finances for 31st July 2023
The Clerk previously circulated a list of payments for approval, financial documents, and bank statements for the Council to view. The Clerk also updated on the 31st August 2023 finances at the meeting.

Cllr Baines proposed to approve the following cheques and financial documents for 31st July and 31st August 2023; this was seconded by Cllr Willcock and resolved by the Council.

Cheque list:

1. Wages £224.57 x 2 July & August (SO)
2. Holmes Groundcare Maintenance Ltd – July grass cut £209.18 (2342)
3. P Gibson – expenses for mileage, litter picking items and chairman’s allowance £21.64 (2345)

Approval of insurance cheque 2393/23 item.

Bank reconciliation 30th September 2023

Bank Statement balance 30/9/2023	£49,379.86 (Precept received)
Red unrepresented cheques as at 30/9/23	<u>(£0,219.17)</u>
Closing cash book balance 30/9/23	<u>£49,160.69</u>
Made up of:	
Ear marked reserves	£20,915.22
General reserves	£28,245.47
Total reserves	<u>£49,160.69</u>

At this point Cllr Joyce joined the meeting.

2391/23 To confirm the date for the Christmas tree lighting event
There was an amendment to the original date suggested for the Christmas tree lighting event; provisionally this will now be 30th November subject to availability of the village hall. The Chair will assist with the risk assessments.

At this point Cllr Baines reported that due to lack of members of the W.I. there will not be a Senior Citizen Christmas meal this year.

2392/23 To consider the new monthly charge for the Hugo Fox website
Cllr Willcock reported on the Hugo Fox website he is currently working on; this was originally free but they have now informed us that there will be a monthly fee of £9.99 plus V.A.T.

The National Association of Local Councils has forward information stating the preferred use of .gov.uk or a.org.uk in a website address. The Parish Council does have a website ending with .org.uk; and it is recommended to have an email address that ends in .gov.uk.; the Parish Council’s email address does not follow this.

It is also recommended that the Councillor’s emails are also formal emails rather than their own personal email addresses.

The Chair will ask for this matter to be put on the Parish Council Forum to see what other Parish Councils are doing with their websites and email addresses.

After discussion, Cllr Willcock proposed to pay the new monthly fee of £9.99 subject to reconsideration following any information from the forum; this was seconded by Cllr Joyce and resolved by the Council.

- 2393/23 To consider the insurance review for 2023-24**
After consideration Cllr Palfreman proposed to approve the insurance renew cost of £674.27; this was seconded by Cllr Willcock and resolved by the Council. This is the third of the three-year insurance policy.
- Payment by cheque number 2344 £674.37.
- 2394/23 To consider any planning applications as listed and note any planning correspondence**
No applications received.
- 2395/23 To consider any comments on the Bassetlaw Local Plan 2020-2038 main modification consultation**
Cllr Willcock proposed that the Parish Council has no objections with the required changes of the Local Plan, apart from the concern at the loss of the existing housing commitment from the Neighbourhood Plan; this lost will potentially increase our housing requirements considerably.
- 2396/23 To consider additional funds for the end of year Parish Pasture grass cut**
This item was deferred to the end of the financial year.
- 2397/23 To receive any update on the Parish Pasture and consider any expenses**
Cllr Willcock reported that following previous discussions at the last meeting about the Parish Pasture footpath surface work, he would like to propose that there will be a section of the path with a temporary surface (this will be part of the housing development) and the rest will be a permanent surface as per the Nottinghamshire County Council's requirements for highways; this was seconded by Cllr Avery and resolved by the Council.
- 2398/23 To receive any update on the Mayflower Community Orchard and consider any expenses**
Cllr Avery reported that there was nothing new to report. Some strimming has taken place and it is planned to plant more trees in the future.
- 2399/23 To report any Highways, Rights of Way or Service Faults**
- The lamp post near Church Lane has been repaired
 - The caravan on Broadgores has been reported
- 2400/23 To receive any correspondence or information for future agenda items**
- Cllr Avery gave some information on the County Council's Lengthsman Scheme.
- 2401/23 Time and date of the next Parish Council Meeting**
The next parish Council meeting will be held on Monday 23rd October 2023 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.