

Minutes of the Clarborough & Welham Parish Council meeting held at 7.00pm on Monday 23<sup>rd</sup> October 2023 in the Clarborough Village Hall, Main Street, Clarborough.

**Present:** Cllr Gibson (Clerk), Cllr Avery, Cllr Willcock, Cllr Joyce, Cllr Moody, Cllr Baines, and Cllr Driver

**Others:** Mrs Davies (Clerk), District Cllr McFarland, County Cllr Tracey Taylor, Mr Herdman, and members of the Public

**2409/23 To receive and approve apologies for absence**

Cllr Baines proposed to approve the apologies from Cllr Palfreyman; this was seconded by Cllr Willcock and resolved by the Council.

**2410/23 To receive any Declaration of Interest in any items on the agenda**

No declaration of interests received.

**2411/23 To suspend the meeting for open session for members of the public to speak and to receive reports from the District & County Councillors and CDCA**

- Mr Herdman gave his village hall and IT Group reports which were circulated
- District Cllr McFarland gave his District report
- County Cllr Taylor gave her County report
- Residents and Councillors discussed the recent flooding on Church Lane and other areas
- Members of the allotment association attended with regard to the lease renewal agreement – this will be on the next agenda

**2412/23 To approve the minutes of the meeting held 11<sup>th</sup> September 2023**

Cllr Willcock proposed to accept the minutes of the meeting held 11<sup>th</sup> September 2023 as a true record; this was seconded by Cllr Driver and resolved by the Council.

**2413/23 To approve the minutes of the extraordinary meeting held 16<sup>th</sup> October 2023**

Cllr Drive proposed to accept the minutes of the extraordinary meeting held 16<sup>th</sup> October 2023 as a true record; this was seconded by Cllr Moody and resolved by the Council (by those members present at the meeting).

**2414/23 To receive updates on any actions from the previous meeting**

2395/23 – Cllr Willcock reported that the comments regarding the Local Plan had not submitted

**2415/23 To receive reports from any other meetings attended**

No reports received.

**2416/23 To receive play area inspection reports and consider any expenses**

The Chair has carried out two inspections:

- the litter bin from the small play area had gone missing; this was found later in the beck at the other side of the football pitch – the lid was found on the village hall roof. The other bin had also been damaged on the same day
- the half yearly ancillary inspection – the grit bin has been removed from Whinleys Road; this will not be replaced.
- The Village Hall wall now requires to be repointed; the Chair will obtain prices
- The lamp post outside the hall wasn't switching off; the Chair obtained a price for the repair, but the County Council repaired this for us
- The Chair filled one grit bin

**2417/23 To consider any planning applications as listed and note any planning correspondence**  
No applications received.

Cllr Willcock then reported that some time ago the Parish Council agreed to following up on the refusal of the application to extend the caravan site and also on the activities of the car wash. Cllr Willcock will chase up an update from the planning application.

**2418/23 To receive any updates on the Christmas event**

- The Date is now 1<sup>st</sup> December 5pm to 7pm
- All the vendors and entertainment are in place
- The Chair will help with the lighting of the tree and carry out the risk assessments
- The Parish Council has funding to assist with the event in the budget

**2419/23 To approve purchase of Remembrance wreaths and installing street light poppies**

Cllr Joyce proposed to purchase two Remembrance wreaths plus extra donation totalling £50.00; this was seconded by Cllr Moody and resolved by the Council.

Cllr Gibson will put up the street light poppies.

**2420/23 To receive update on the website and to approve Hugo Fox new yearly payment fee**

After discussion, Cllr Joyce proposed to approve the annual subscription for a Hugo Fox website in the amount of £119.88 which was discounted for the first year to £101.90 plus v.a.t; this was seconded by Cllr Willcock and resolved by the Council.

Cllr Willcock will investigate for the councillors to have their own council email address using a .org and not using personal email addresses which is not best practice.

**2421/23 Finances - to approve payments as listed and receive finances documents for 30<sup>th</sup> September 2023**

The Clerk previously circulated payments for approval, copies of the finances for 30<sup>th</sup> September 2023, budget figures, earmarked reserves, and banks statements for the Councillors to view.

Cllr Avery proposed to approve the payments and financial documents as above; this was seconded by Cllr Baines and resolved by the Council.

- 1) Wages - £224.57 (SO)
- 2) Holmes Groundcare Maintenance – August grass cut £209.18 (2346)
- 3) Holmes Groundcare Maintenance – September grass cut £209.18 (2347)
- 4) Hugo Fox – website fee - £101.90 plus vat -item 2419/23
- 5) A Avery – tree protectors £29.99 – item 2422/23

The Chair proposed to purchase sand and sandbags to replace the ones used in the recent flooding – to put on the next agenda.

Bank reconciliation 30<sup>th</sup> September 2023

Bank Statement balance 30/9/2023	£49,379.86 (Precept received)
<b>Less unrepresented cheques as at 30/9/23</b>	<b>(£0,219.17)</b>
Closing cash book balance 30/9/23	<u>£49,160.69</u>
Made up of:	
Ear marked reserves	£20,915.22
General reserves	£28,245.47
Total reserves	<u>£49,160.69</u>

Minutes of the meeting held 23<sup>rd</sup> October 2023 Signed:

Date:

- 2422/23**      **To receive any update on the Mayflower Community Orchard and consider any expenses**  
Cllr Avery reported that all was okay with the Orchard. The trees were surviving but the Pilgrim tree was struggling.  
Cllr Avey proposed to approve some tree tube protectors purchased at a total cost of £29.99; this was seconded by Cllr Baines and resolved by the council.
- 2423/23**      **To report any Highways, Rights of Way or Service Faults**
- The flooding on Church Lane had been reported
  - The grids require clearing
- 2424/23**      **To receive any correspondence or information for future agenda items**
- A letter from a resident was received and the Chair will suggest that the resident contacts the police.
- Agenda**
- Presentation to be given by the Surton-Le-Steeple renewable energy project
  - Allotment lease
  - Christmas Light turn on event update
  - Purchase of more sandbags
  - Quote for pointing the village hall entrance wall
- 2425/23**      **Time and date of the next Parish Council Meeting**  
The next Parish Council meeting to be held 27<sup>th</sup> November 2023 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.